



NDDAA NEWSLETTER



December 2025

Hello Members, Colleagues, and Friends

It is an honor and a privilege to greet you as the newly elected President of the North Dakota Dental Assistants Association. I am truly grateful for the trust you have placed in me, and I am excited to serve alongside such a dedicated and passionate community of dental professionals.

As we look ahead, this year brings important opportunities for growth, advocacy, and progress for dental assistants across our state. One of our top priorities will be pursuing meaningful rule changes that better reflect the training, capabilities, and professionalism of dental assistants today. Among these efforts, one of the most significant initiatives will focus on advancing anesthetic-related rule updates—changes that can expand our ability to support patient care safely, effectively, and with the highest standards of practice.

Our profession is evolving, and so are the needs of the patients and providers we serve. I am committed to ensuring that dental assistants in North Dakota have a strong voice at the table, clear pathways for professional development, and the recognition we deserve as essential members of the dental team.

Throughout the coming year, I look forward to engaging with you, hearing your perspectives, and working together to create positive change. Your involvement—whether through sharing your ideas, participating in events, or advocating within your workplaces—strengthens our association and propels our mission forward.

Thank you again for the opportunity to serve. I am excited for what we will accomplish together, and I am proud to represent such an outstanding community of dental professionals.

Warm regards,
Carman Duerr
President, North Dakota Dental Assistants Association

[ADAA Mission Statement](#)

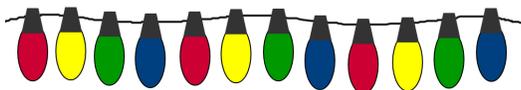
“To advance the careers of dental assistants through education, credentialing, legislative advocacy, and professional activities that improve the delivery of quality dental health care.”

A Message from NDSCS Dental Assisting Class of 2026

Hello, my name is Graci Offner, and I am proud to represent the NDSCS Dental Assisting Class of 2026 and speak on behalf of my classmates. This semester, we have covered a wide range of functional, hands-on skills essential for success in the dental field. So far, we've focused on oral anatomy, dental materials, infection control, radiology, chairside assisting, and common dental diseases such as periodontal disease and gingivitis.

During our dental materials unit, we spent a month taking alginate impressions of each other and working with dental stone creating our very own study models. In chairside lab, we've learned a wide range of skills, including infection control; identifying dental materials and instruments; working with amalgam, composite, and placing various matrix systems. We have also gained experience taking dental X-rays, and using Primescan scanning, focusing both on technique and safety protocols. In pre-clinic, we created our own Preventive Oral Hygiene books to help educate our future patients about their oral health.

School has been a very positive experience so far, and I truly enjoy being a part of the Dental Assisting program. Each class we take plays a critical role in preparing us for our future. Together, these courses give us the knowledge, skills, and professional mindset needed to succeed as confident dental assistants. The NDSCS Dental Assisting program provides a welcoming and positive environment. The instructors are knowledgeable, supportive, and always willing to offer guidance with hands-on guidance, demonstrating a genuine investment in student success. The supportive atmosphere and classmates make school an enjoyable experience, and this program is designed to help students succeed in their future careers.



Happy
Holidays!

**Dental Assistants
Recognition Week
March 1-7, 2026**

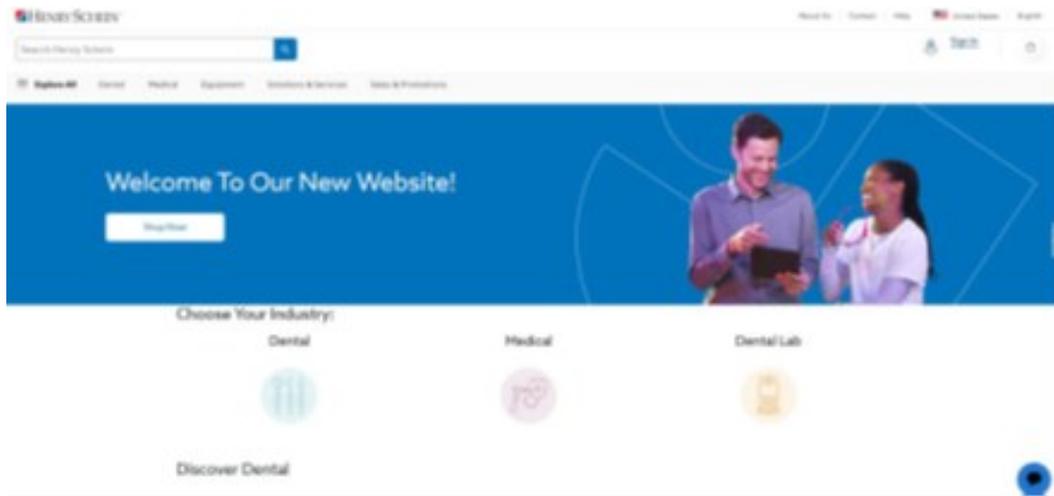


A Special Thanks For All Our NDDAA Event Sponsors for 2025

- | | |
|-------------------------------|------------------------------------|
| Patterson Denal | Scheels |
| Henry Schein | Hera Nail Bar & Head Spa |
| Dental Associates | Gruchalla Dentistry |
| Prairie Rose Family Dentistry | Majidian Dental |
| Institute of Facial Surgery | Wisdom Tooth Oral Surgery |
| SDY Dental | Face & Jay Surgery Center |
| Hometown Orthodontics | South University Dental Associates |
| WE Orthodontics | Ames Orthodontics |
| NODAK | Urban Alley Style Co. |
| Polished Dental | Hollevoet and Welk Orthodontics |
| Crumble Cookie | Coal Country Coffee Co. |
| The Sweat Co. | Achieve Health & Wellness |
| Sports Massage by Josh | Pizza Ranch |
| Synergy Nutrition | Sullivan Family Dentistry |
| The Auto Salon | Jason @ VOCO |
| Dr Jen Oral Care | Maple Family Dentistry |

Save the Date for
NDDAA Annual Session 2026
Friday September 18, 2026
Bismarck, ND





THE NEW HENRYSCHEIN.COM

Smarter. Simpler. Streamlined.

Team Schein is excited to share the next leap forward in our Digital Transformation – launching our new web experience to serve our U.S. customers! While we are excited to launch the new website, this is just the beginning. The platform was built with our customers at the center, and we are committed to continuously enhancing the experience based on your feedback.

Highlights

- Modern, mobile-responsive, customer-centric design
- Unified platform for Medical & Dental products
- Powerful search (by SKU, category, keyword)
- Real-time pricing & inventory visibility
- Easy “Request a Quote” for equipment
- Enhanced product detail: zoom, multiple images, ratings & reviews
- New backorder management tools
- Improved inventory management

****Questions – Concerns – Suggestions****

General Customer Service: 1.800.472.4346

(Dental = Option 1, Medical = Option 2)

E-Commerce Support

Phone: 1.800.711.6032

Email: ecs@henryschein.com



JOIN US, APRIL 29 – MAY 2
THRIVE LIVE™ 2026
 RESORTS WORLD • LAS VEGAS

The Ultimate Dental Team Retreat



2025-2026 NDDAA Board Members

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If you would like to advertise for an opening at your office, email Robyn at robynjowilson@gmail.com

DANB 1-800-367-3262
ADAA 410-940-6584
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QDA / RDA Continuing Education Requirements

[North Dakota Administrative Code](#) | [North Dakota Legislative Branch](#)

Unofficial Document

My Registration Number: _____

 **CE Due Biennially:** December 31st of EVEN numbered years

 **Total CE Hours Required:** 16

REQUIRED CE (All Count Toward 16 Hours)

-  **CPR / BLS**
 - Must include a hands-on component
 - May be taken via webinar only if hands-on portion is included
-  **Infection Control**
 - Minimum of 2 hours required*
-  **Ethics and Jurisprudence**
 - Minimum of 2 hours required*

CE Guidelines

-  **Subject Matter**
 - Must relate directly to clinical dentistry
-  **Administration and Practice Management**
 - Up to 2 hours allowed
 - Must relate to dental office settings
-  **Self-Study (*Maximum of 8 hours*)**
 - Defined as learning without a proctor or third-party interaction
 - Examples: pre-recorded audio, self-paced printed material
-  **Live Webinars**
 - Considered equivalent to classroom education

Not classified as self-study if they allow interaction or questions

Renewal, Late Fees & Grace Period

-  **Renewal Application & Fee**
 - Required regardless of original licensure date
 - Registration may now be renewed online:

[Renewal Application for Registration of Dental Assistant - ND Dental Board](#)

-  **Grace Period**
 - 60 days after Dec. 31 of EVEN numbered year to renew expired registration with application, CE proof, renewal fee, and late fee
 - If you fail to meet the deadline, call the Board's office
-  **Missed Deadline**
 - After 60-day grace period, you must REAPPLY for ND licensure
 - Meeting all requirements before resuming practice
-  **No Practicing with Expired License**
 - May not perform expanded duties
 - You may perform duties of an unregistered dental assistant until renewal is confirmed
-  **Certificates WILL NOT be mailed out**
 - Once renewed, you will receive an email from the Board office
 - Certificates can be printed from the Boards website

 **Special Permits – Additional CE**

-  **Anesthesia Dental Assistant Permit**
 - 2 hours related to sedation/anesthesia
-  **Restorative Dental Assistant Permit**
 - 2 hours related to restorative dentistry

 **Retain Documentation**

-  **In Case of an Audit**
 - Keep receipts, vouchers or certificates of completion
 - Minimum of four (4) years recommended by NDBDE

QDA-LRR Continuing Education Requirements

[North Dakota Administrative Code](#) | [North Dakota Legislative Branch](#)

Unofficial Document

My Registration Number: _____

 **CE Due Biennially:** December 31st of EVEN numbered years

REQUIRED CE (within the last two years)

-  **CPR / BLS**
 - Must include a hands-on component
 - May be taken via webinar only if hands-on portion is included

-  **Infection Control**
- *Minimum of 2 hours required*
-  **Ethics and Jurisprudence**
- NOT REQUIRED FOR THIS LEVEL OF REGISTRATION

Retain Documentation

- Keep receipts, vouchers or certificates of completion
Minimum of four (4) years recommended by NDBDE

Renewal, Late Fees & Grace Period

-  **Renewal Application & Fee**
- Required regardless of original licensure date
- Registration may now be renewed online:
[Renewal Application for Registration of Dental Assistant - ND Dental Board](#)
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- If you fail to meet the deadline, call the Board's office
-  **Missed Deadline**
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CDA Continuing Education Requirements

[Maintain Certification | DANB](#)

Unofficial Document

My Certification Number: _____

 **CE Due Annually:** On the anniversary date of your exam _____

 **Total CE Hours Required:** 12

REQUIRED CE

CPR / BLS / ACLS

- Must include a hands-on component from a DANB-accepted provider
- ! DOES NOT COUNT** toward required CE hours (as of Jan 1, 2012)

• Infection Control

Minimum of 2 hours required

- Counts toward CE (since Jan 1, 2016)

• OSHA: Bloodborne Pathogens Standards

- Minimum of 1 hour required*

Counts toward CE (since Jan 1, 2018)

Renewal, Late Fees & Grace Period

• Annual Renewal Application & Fee

Submit online

• Grace Period

- 3 months after your expiration date to renew with CE proof, CPR, renewal fee, and late fee
- Certified During Grace Period – Status remains active until grace period ends

• Missed Deadline

- After grace period, certification lapses; reinstatement may require retesting of some or all component exams

CE Guidelines

• Directly Related to Clinic Practice

- Lectures, table clinics, home study or online
- 1 hour = 1 credit (certificate of completion or letter of attendance / participation on letterhead with your name, date and hours)

-  **Dental Office Management**

- *Max 3 hours in this category*

- Examples: HIPAA, patient/staff motivation, claims/billing, American Sign Language, stress management, computer courses, insurance marketing & communication.

-  **DANB or Other Dental-Related Exams**

- 6 credits for <100 questions or 12 credits for 100+ questions (copy of official results)

- Timed non-DANB exam = hour-for-hour credit; un-timed = 1 credit / 100 questions (official exam results, date and exam description from exam organizer)

-  **Volunteer Work or Scholarly Activity**

- *Maximum of 3 hours in this category*

- 1 hour = 1 credit (certificate of completion or letter of attendance / participation on letterhead with your name, date and hours)

 **Extra CE?**

Yes! You can carry CE hours over into the next year. If selected for audit. Just supply them during a 24 month audit. You'll need to provide documentation for both the year the credits were earned **and** the year being audited.

 For example: If you hold 1 certification, you must show proof of **24 CE hours** over two year renewal period if audited if the certificate chooses to carry over credits from the previous renewal period.

- ◆  **CE Credit Lifespan** – Valid for 2 years; excess credits may carry over to the next renewal period.

- ◆  **Audit Ready** – Keep CE documentation for 2 years in case of audit.

 **Additional Course Info (if applicable)**

12. **Sealants** – Name & location of course: _____ MO / YR _____

13. **N2O2 Monitoring** – Name & location of course: _____ MO / YR _____

14. **Accrediting Program** – Name & location of course: _____ MO / YR _____

Here is quick review from NDBDE on nitrous:

4. A registered dental assistant authorized by permit and under the indirect supervision of a dentist may administer nitrous oxide analgesia to a patient who has not taken sedative medications before treatment in accordance with subsection 2 of section 20-03-01-05.

Registered Dental Assistants must be authorized by permit to administer nitrous oxide. In order to administer, the RDA needs to take a board approved course. This course needs to be taken after the rule change, courses taken prior to July 1, 2022 do not authorize the RDA to administer, only to monitor nitrous oxide/oxygen sedation. If you are authorized to administer, you will find it listed as an endorsement on your registration. You may also look up endorsements on the ND board of dental examiners website under verification & roster. <https://www.nddentalboard.org/verify/>

Below is an example of a registration to show what **Monitor & Administer** nitrous looks like and that it **MUST** be listed as an endorsement for them to be able to do it.

**North Dakota State Board of Dental Examiners
Dental Assistant Registration Certificate**

This certifies that [REDACTED] RDA
has been issued **Registration No. [REDACTED]** and is in compliance with the laws of North
Dakota and is therefore entitled to practice for two years, ending on
December 31, 2026

Cindy Snay, Secretary

12/31/2026
ND Reg. # [REDACTED]

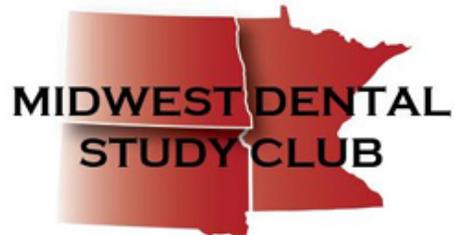


Endorsements

Authorized to Monitor Nitrous Oxide
Authorized to Place Sealants
Authorized to Administer Nitrous Oxide

THIS CERTIFICATE MUST BE CONSPICUOUSLY DISPLAYED IN PRINCIPAL PLACE OF PRACTICE

Anyone need of Nitrous Oxide/Oxygen Inhalation Analgesia Administration or Sealants Placement. Please course Details on the next 2 pages.



Nitrous Oxide/Oxygen Inhalation Analgesia Administration

Course Details

12 credits total:

2 hours- online/or in person lecture (didactic)

3 hours- hands on clinical practice (course participants provide 3 inductions each)

2 hours online assignments

5 hours home study- textbook required reading

Cost: \$350.00 per participant (additional fees for travel may be added)

Location: In-office training- clinical portion (lecture portion- in person or zoom)

Required Textbook: Home study is a part of this course. Purchase the following book:

Handbook of Nitrous Oxide and Oxygen Sedation 5th Edition by Morris S. Clark and Ann L. Brunick. ISBN: 978-0-323-56742-8

CPR: Current CPR certification is required to participate in the course.

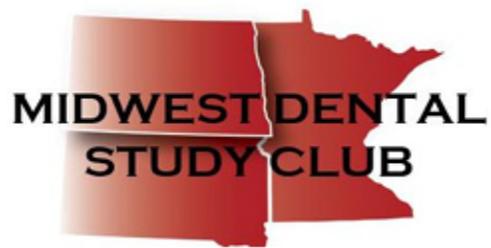
PLEASE NOTE: Pregnant women are not eligible to participate in this course.

Contact Information:

Chanel Malone, BS, RDA, LDA, CDA

(701)866-3151

midwestdentalstudyclub@gmail.com



Sealant Placement Course

Course Details

6 credits total:

2 hours- online/or in person lecture (didactic)

2 hours- hands on clinical practice

2 hours online assignments

Cost: \$350.00 per participant (additional fees for travel may be added)

Location: In-office training- clinical portion (lecture portion- in person or zoom)

Course Requirement: Participants are required to provide a patient with 4 prescribed teeth for clinical portion of the course.

Contact Information:

Chanel Malone, BS, RDA, LDA, CDA

(701)866-3151

midwestdentalstudyclub@gmail.com